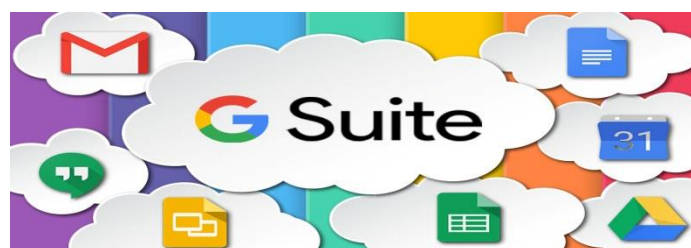


JAWAHAR KNOWLEDGE CENTRE (JKC)  
Sri A.S.N.M.GOV'T COLLEGE (A), PALAKOL, W.G.DT

INVITATION  
FOR  
ONE DAY WORKSHOP ON “G-Suit” through  
Google Meet  
FOR  
TEACHING STAFF  
ON  
09-06-2021  
THROUGH JKC



Name of the Resource Person: **Sri D.Suresh Kumar**  
JKC Full Time Mentor  
D.S.Govt Degree College for Women  
Ongole

Timings: 10:00am to 5:00pm

Programme Coordinator: Dr.Ch.N.Manisha

Technical Assistant: Sri M.Kiran Kumar

**Dr.D.Giri,**  
M.Sc,M.Phil,Ph.D  
Principal & JKC Chairman

JAWAHAR KNOWLEDGE CENTRE  
**Sri A.S.N.M.GOV.T.COLLEGE (A)**  
PALAKOL, WEST GODAVARI, A.P

**CAPACITY BUILDING PROGRAMME**

On  
"TECHNICAL SKILLS" from 06-05-2022 TO 12-05-2022  
Through JKC, Sri A.S.N.M.Govt College(A), Palakol  
For

**Teaching & Non-Teaching Staff**

**Timings: 12:00pm to 1:00pm & 4:00pm to 5:00pm**

Inauguration by

**Dr.T.Raja Rajeswari**, Principal & JKC Chairman

**List of Trainers:**

1. Sri K.Bhadrachalam, Lecturer in Computer Science
2. Sri M.Kiran Kumar, JKC Full Time Mentor
3. Sri Ch.Ravikumar, Lecturer in Computer Applications
4. Sri B.Suneel Kumar, Guest Faculty in Computer Science

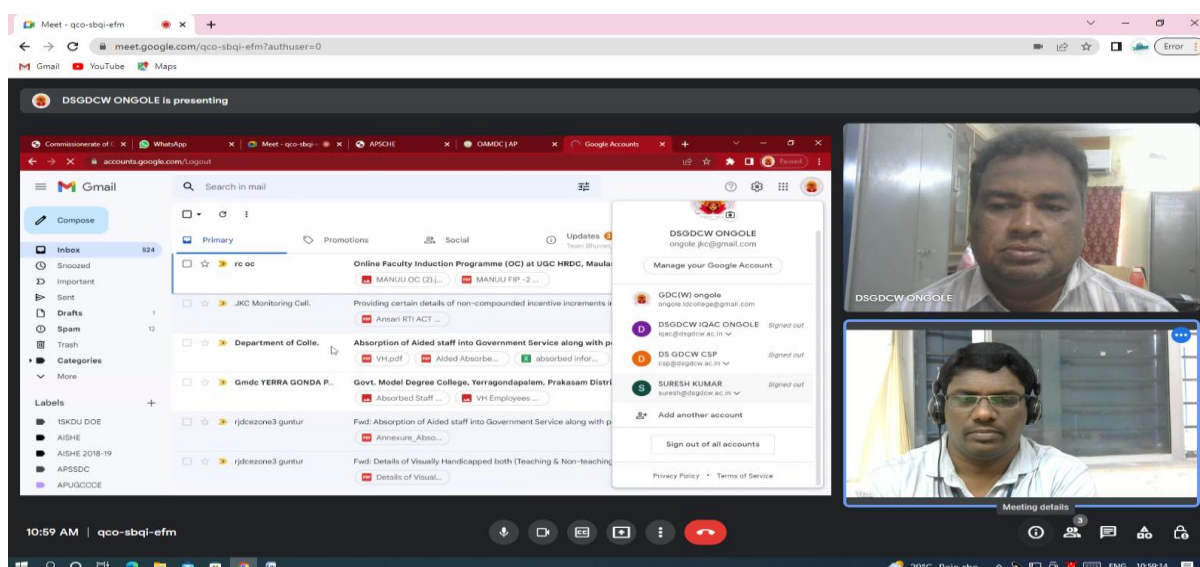
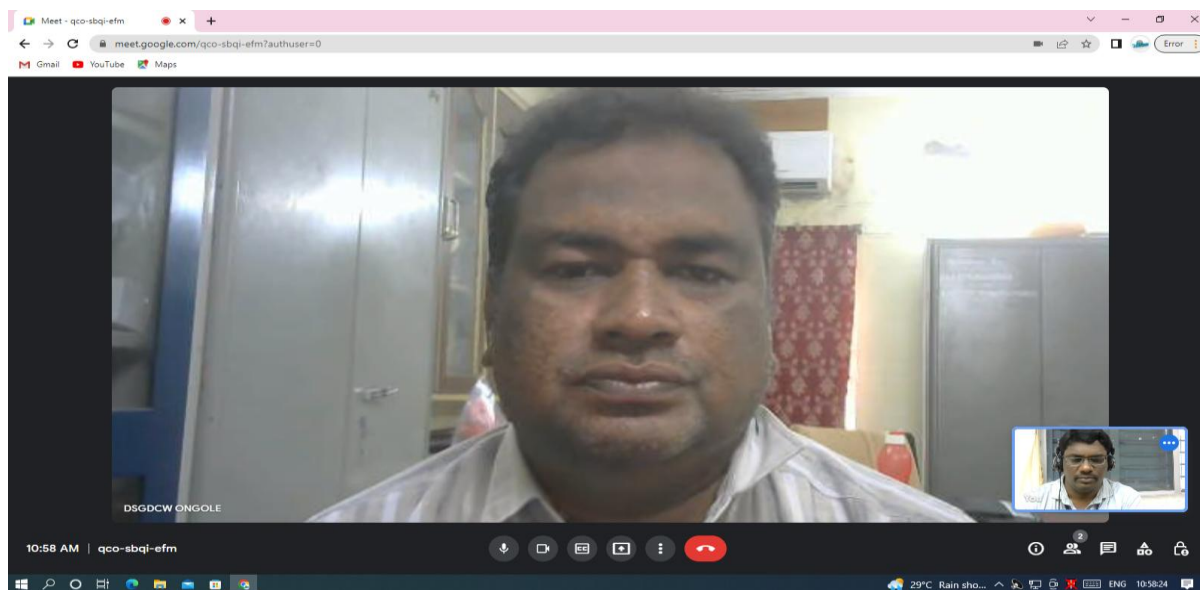
**Topics:**

- ✚ G-Suit, Google Forms, Google Sheets, Google Meet, Google Class room
- ✚ Networking Fundamentals
- ✚ E-mail
- ✚ Ms-Word
- ✚ Ms-Excel
- ✚ Ms-Power Point
- ✚ Internet Skills

**JAWAHAR KNOWLEDGE CENTRE (JKC)**  
**Sri A.S.N.M.GOV'T COLLEGE (A), PALAKOL, WEST GODAVARI**

**ONE DAY WORKSHOP ON "G-Suit" on 09-06-2021 for TEACHING STAFF through Google Meet Conducted by JKC Department.**

**Name of the Resource Person:** Sri D.Suresh Kumar, JKC Full Time Mentor,D.S.Govt Degree College for Women,Ongole



  
**JKC Co-Ordinator**

  
**Principal**

**( Dr.Ch.N.Manisha)**  
JKC Coordinator

**(Dr.D.Giri)**  
Principal & JKC Chairman

**Department of Computers & JKC Conducted Capacity Building Programme**  
**On**  
**Technical Skills from 06-05-2022 to 12-05-2022 for Teaching and Non-Teaching Staff**

Inaugurated by **Dr. T. Raja Rajeswari**, Principal delivered importance of concepts which are there in Syllabus. Announced programme timings and duration.

Department In charge **K. Bhadrachalam** talked about the programme duration and given awareness on these technical skills.



**Training Sessions:**

Department of Computers & JKC conducted this programme. Training given by JKC Team and Computers faculty.

Department In charge & JKC Coordinator **K. Bhadrachalam** taught concepts like Google forms, Google sheet, and Google classroom and given some assignments which are practiced by staff.

**Ch. Ravi Kumar, Contract Lecturer** given lecture on MS Office tool (Excel), practice session.

**B. Suneel Kumar, Guest Lecturer** taken session on MS Office tools (Word, Power point).

**M. Kiran Kumar, JKC Mentor** discussed about Network fundamentals, G-Suite.





## Valedictory (Certificate Distribution):

Chief Guest: S. Prabhakar, Principal, GDC Mummadivaram

BIS Team Member

